

How to submit a patient sample for CTC testing

- (1) **Courier shipments must be co-ordinated to collect the sample from the clinic the same day as blood sampling.**

To book a courier collection, contact the Source BioScience courier team, either by calling 0115 973 9049 or emailing courier@sourcebioscience.com (Please include the full postal address, contact name and phone number, and a 2 hour time-window for collection. We will confirm the collection by reply email).

To book a same-day collection, the booking must be made prior to 11:30 AM. Please note, for same-day collections, you will need to complete the airway bill documentation provided by the courier driver. In the recipient address, please record

**Source BioScience
1 Orchard Place
Nottingham Business Park
Nottingham
NG8 6PX**

Contact name: Jason Simpson-Young 0115 973 9049

- (2) **On the sampling day, the patient blood sample should be taken in accordance with the instructions for Veridex vacutainer-style CellSave™ sampling tube.**

Store blood sample at ambient temperature prior to collection by the courier (as per the CellSave™ instructions of use).

- (3) **Complete a Source BioScience CTC Requisition Form. Please ensure you record the date and time of sampling.**

- (4) **Place sample and completed CTC Requisition Form in the shipping packaging supplied by Veridex. The outside of the packaging should be marked:**

**CTC Sample
FAO Dr Graeme Denton
CTC Project Manager**

- (5) **The CTC patient results report will be uploaded on to the Source BioScience secure portal website (<https://www.sourcebioscience.com/secure>) within 5 working days of sample receipt and can be accessed using the security token provided by Source BioScience.**

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